

# FY 2000-01 BUDGET

## BUDGET SECTION SUMMARY

Section Title:

SANITATION ZONE - SEARS POINT

**A. Program Description**

This budget finances administration of a collection system, pump station, and a small treatment plant which serves the Sears Point Raceway. Maintenance work has been performed primarily by raceway personnel, with oversight by the Sonoma County Water Agency Sanitation Division. An agreement between Sears Point Raceway and the Agency addresses the operational requirements, as well as the operational and financial responsibilities of each party.

**B. Financial Summary**

Section	GROSS EXPENDITURES			NET COST/USE OF FUND BALANCE		
	FY 99-00 Adopted	FY 00-01 Requested	Percent Change	FY 99-00 Adopted	FY 00-01 Requested	Percent Change
Operations	\$28,000	\$33,032	17.97%	\$6,000	\$6,000	0.00%

**C. Staffing Summary**

No staffing is allocated to this index.

**D. Workload Summary**

Refer to the character justifications for information regarding work performed.

**E. Summary of Issues and Significant Changes**

Sears Point Raceway (SPR) provides all necessary facilities, equipment, and personnel to operate and maintain the Sears Point Sanitation Zone under contract with the Agency. The Agency is responsible for monitoring and reporting wastewater quality, monitoring monthly maintenance performed by SPR, recommending improvements to the system, communicating with the San Francisco Bay Regional Water Quality Control Board, and adopting service rules and regulations. As always, the Agency will continue to work with the Raceway, and users of the facility, to reduce the potential for discharge of petroleum products into the sewer system.

Expansion of the Sears Point Raceway was approved in early 2000. As part of the expansion project, the Raceway plans to design and construct new wastewater facilities, including collection, treatment, and reclamation facilities. Agency staff continues to work towards the possible transfer of ownership of the wastewater facilities to the Raceway.

**F. Summary of Reduction Options**

No reduction options are proposed.

All costs for the Sears Point Sanitation Zone are paid by the owner of the Sears Point Raceway facility. The net cost to the Zone is depreciation expense only.

**G. Attachments**

- Summary of Revenues and Expenditures
- Character Justification
- Statement of Special Fund Activity

**FY 2000-01 BUDGET**  
**SUMMARY OF REVENUES AND EXPENDITURES**

**Section Title:** SANITATION ZONE - SEARS POINT - OPERATIONS  
**Section/Index No:** 676106

Sub-Object No. and Title	Adopted 1999-00	Requested 2000-01	Difference	Percent Change
--------------------------	--------------------	----------------------	------------	-------------------

**REVENUES:**

**USE OF MONEY**

1700 Interest on Pooled Cash	\$990	\$1,150	\$160	16.16%
<b>Subtotal Use of Money</b>	<b>\$990</b>	<b>\$1,150</b>	<b>\$160</b>	<b>16.16%</b>

**CHARGES FOR SERVICES**

3400 Sanitation Services	\$21,010	\$25,882	\$4,872	23.19%
<b>Subtotal Charges for Services</b>	<b>\$21,010</b>	<b>\$25,882</b>	<b>\$4,872</b>	<b>23.19%</b>

<b>TOTAL REVENUES</b>	<b>\$22,000</b>	<b>\$27,032</b>	<b>\$5,032</b>	<b>22.87%</b>
-----------------------	-----------------	-----------------	----------------	---------------

**EXPENDITURES:**

**SERVICES AND SUPPLIES**

6180 Maintenance - Bldgs/Imp	1,200	1,200	0	0.00%
6522 District Services	20,000	20,000	0	0.00%
6610 Legal Services	0	5,000	5,000	N/A
6630 Audit / Accounting Services	800	832	32	4.00%
<b>Subtotal Services and Supplies</b>	<b>\$22,000</b>	<b>\$27,032</b>	<b>\$5,032</b>	<b>22.87%</b>

**OTHER CHARGES**

7980 Depreciation	\$6,000	\$6,000	\$0	0.00%
<b>Subtotal Other Charges</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$0</b>	<b>0.00%</b>

<b>TOTAL EXPENDITURES</b>	<b>\$28,000</b>	<b>\$33,032</b>	<b>\$5,032</b>	<b>17.97%</b>
---------------------------	-----------------	-----------------	----------------	---------------

<b>TOTAL NET COST</b> (Expenditures Minus Revenues)	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$0</b>	<b>0.00%</b>
--	----------------	----------------	------------	--------------

**FY 2000-01 BUDGET**  
**CHARACTER JUSTIFICATION**

**Department - Division:** Sonoma County Water Agency - Sanitation

**Section Title:** Sanitation Zone - Sears Point - Operations

**Character:** Use of Money and Property

**Character No.:** 676106-17

**1700 Interest on Pooled Cash**

This account records interest on pooled cash held for the Zone by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$23,000
Projected Interest Rate	5.00%
Projected/Planned Interest on Pooled Cash	<u>\$1,150</u>

**Character:** Charges for Services

**Character No.:** 676106-30

**3400 Sanitation Services**

All expenses, with the exception of depreciation, are billed to and paid by Sears Point Raceway. The revenue budgeted in this Sanitation Services account reflects the level of expenditures planned for the Zone during the forthcoming fiscal year, minus the amount budgeted for depreciation expense and interest revenue.

**Character:** Services and Supplies

**Character No.:** 676106-60

**6180 Maintenance - Bldgs / Impr**

This account records the cost of materials required for scheduled and unscheduled maintenance. The majority of responsibility for operations and maintenance of the Sears Point Zone was transferred to the Raceway by agreement. Labor and overhead costs for oversight by Agency staff are charged to District Services.

**6522 District Services**

This account reflects the Agency labor and overhead costs associated with oversight and administration of the Zone's sanitation facilities, per the agreement with Sears Point Raceway.

**6610 Legal Services**

The item is requested to cover legal costs associated with the transfer of ownership of the Zone to the owners of Sears Point Raceway.

**6630 Audit / Accounting Services**

This item represents direct allocation of Auditor-Controller Fiscal Services staff costs for time expected to be spent on the Zone's accounting.

**7980 Depreciation**

Generally accepted accounting principles require that depreciation be expensed each year.

**FY 2000-01 BUDGET**

**STATEMENT OF SPECIAL FUND ACTIVITY**

**Department:** Sonoma County Water Agency - Sanitation

**Section:** Sanitation Zone - Sears Point - Operations

**Index No.:** 676106

DESCRIPTION OF FUND ACTIVITY	Actual FY 98-99	Estimated FY 99-00	Requested FY 00-01
<b>Undesignated/Unreserved <u>BEGINNING</u> Fund Balance Available for Budgeting</b> (See Detailed Components Below)	<b>\$23,298</b>	<b>\$23,364</b>	<b>\$23,375</b>
<b>Annual Revenues and Expenditures:</b>			
Revenues - Increase fund balance	\$5,606	\$6,310	\$27,032
Expenditures - (Decrease) fund balance	(\$11,376)	(\$12,299)	(\$33,032)
<b>Net Surplus or Deficit</b> - Increase/(Decrease) to fund balance	(\$5,770)	(\$5,989)	(\$6,000)
<b>Adjustments to Reserves/Encumbrances:</b>			
7980 Depreciation	\$5,836	\$6,000	\$6,000
<b>Net Adjustment</b> - Increase/(Decrease) to Fund Balance	\$5,836	\$6,000	\$6,000
<b>Undesignated/Unreserved <u>ENDING</u> Fund Balance Available for Budgeting</b>	<b>\$23,364</b>	<b>\$23,375</b>	<b>\$23,375</b>
<b>Total Increase/(Decrease) in Fund Balance for Fiscal Year</b> (Difference between Beginning and Ending Balance)	<b>\$66</b>	<b>\$11</b>	<b>\$0</b>

<b><u>Fund Balance Components at Beginning of FY</u></b>	<b>7/1/98</b>	<b>7/1/99</b>
Cash	\$23,298	\$23,145
Accounts Receivable	0	219
Prepaid Expense	0	0
Accounts Payable	0	0
<b>Total Beginning Fund Balance</b>	<b>\$23,298</b>	<b>\$23,364</b>